



## **Rulebook 2012**

# **Table of Contents**

<b>Steering Committee</b>	<b>3</b>
<b>Introduction</b>	<b>4</b>
<b>Groupings/Roster Number</b>	<b>5</b>
<b>Point Breakdown/Entry Fee</b>	<b>6</b>
<b>Waiver of Liability</b>	<b>7</b>
<b>Alcohol Policy</b>	<b>8</b>
<b>Beneficiaries/Beneficiary Points</b>	<b>9</b>
<b>Blood</b>	<b>10</b>
<b>Fling</b>	<b>15</b>
<b>Games</b>	<b>20</b>
<b>Public Relations</b>	<b>22</b>
<b>Service</b>	<b>24</b>
<b>Special Events</b>	<b>31</b>

# 2012 Steering Committee

## Directors

Blair Thompson (Fling & Communication)

Jake Wren (Games & Beneficiaries)

Katie Chitwood (Special Events & Service)

Nikki Bracken (Public Relations & Blood)

## Steering Committee

### **Blood**

Austin Ratzki

Kara Perconti

Sarah Tillou

### **Fling**

Abi Getto

Kristen Wehmeyer

Matt Happe

Molly Griffin

### **Games**

Alex Sagi

Ashley Olson

Jordan Bennett

### **Public Relations**

Charesse James

Dan Surchev

Jack Peglow

Kathryn Jankowski

Rose Eppensteiner

### **Service**

Amanda Schnieders

Danny Forman

Drew Nichols

Lucy Rusk

Mike Briestansky

### **Special Events**

Michelle Vaughn

Nora Baker

Steven Eanet

Congratulations on participating in Greek Week 2012: One Mission, One Community, One Greek Week. The Greek Week mission statement this year is focused on service; which includes service to the Greek, University, Columbia, Mid-Missouri and regional communities. Our mission is to *unify and better* the Columbia, MU and Greek communities through *service and philanthropy*. Greek Week aspires to create programs and events that *demonstrate the pillars of Greek Life*: brotherhood/ sisterhood, scholarship, service, and leadership. Through Greek Week, we strive to highlight the *strengths and ongoing commitment* of the Greek community to Columbia and the University of Missouri. We are committed to emphasizing the service aspect of Greek Week, and look forward to beginning this process with your chapter.

As you read through the 2012 Rulebook, you will notice changes across multiple committees. We have done this to respect your chapter's time and finances. We look forward to your feedback throughout the process, and please do not hesitate to approach the directors and steering committee with your questions.

Greek Week 2012 focuses on our beneficiaries: 13 Mid-Missouri organizations that will benefit from all proceeds raised during Greek Week. Each beneficiary will be "sponsored" by one of the groupings (please see Beneficiaries page). By connecting the organizations to each grouping specifically, the Greek community will get a first-hand look at what your chapter's time, effort, and donations are supporting. We feel this connection will make Greek Week a positive and rewarding experience for everyone involved.

Thank you for your dedication and effort as a liaison for your chapter. All of your efforts will help to improve the Greek community, University of Missouri campus, and Mid-Missouri organizations. We hope your experience as a Greek Week liaison is both enjoyable and memorable.

Sincerely,

The Greek Week 2012 Directors

Nikki Bracken	nab8tb@mail.missouri.edu
Katie Chitwood	kmcytc@mail.missouri.edu
Blair Thompson	bat8r3@mail.missouri.edu

Jake Wren

jsw4y8@mail.missouri.edu

# Groupings and Roster Numbers To Be Released

Alpha Chi Omega  
Delta Sigma Phi  
Tau Kappa Epsilon  
**Total**

Kappa Alpha Theta  
Kappa Alpha Order  
Phi Delta Theta  
**Total**

Alpha Delta Pi  
Delta Upsilon  
Delta Chi  
**Total**

Kappa Delta  
Pi Kappa Alpha  
Acacia  
**Total**

Alpha Phi  
FIJI  
Theta Chi  
**Total**

Kappa Kappa Gamma  
Phi Kappa Theta  
Beta Sigma Psi  
**Total**

Chi Omega  
Lambda Chi Alpha  
Farmhouse  
**Total**

Phi Mu  
Alpha Gamma Rho  
Alpha Tau Omega  
**Total**

Delta Delta Delta  
Delta Tau Delta  
Sigma Nu  
**Total**

Pi Beta Phi  
Alpha Gamma Sigma  
**Total**

Gamma Phi Beta  
Beta Theta Pi  
Sigma Tau Gamma  
**Total**

Sigma Sigma Sigma  
Sigma Phi Epsilon  
Kappa Sigma  
**Total**

Zeta Tau Alpha  
Alpha Epsilon Pi  
Sigma Pi  
**Total**

# Greek Week 2012 Point Breakdown

Blood	1,000 points
Fling	1,000 points
Games	1,000 points
Public Relations	500 points
Service	1,000 points
Special Events	500 points

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TOTAL	5,000 points
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## Greek Week 2012 Entry Fee

To compete in Greek Week 2012, each **GROUPING** (not chapter) is responsible for paying a **\$500 entry fee**. Greek Week Steering Committee does not mandate how this entry fee shall be divided between the chapters in a grouping.

Checks for the entry fee **are due at the April 5th liaison meeting** (checks payable to Greek Week).

# Greek Week 2012 Agreement and Waiver of Liability

Submit on: Thursday, March 8<sup>th</sup>

Each **chapter** MUST submit this form to participate in Greek Week 2012 events. Each participant understands that Greek Week Steering Committee and the University of Missouri Office of Greek Life assume NO responsibility or liability for injury upon entry and participation in Greek Week 2012. Each participant waives all claims against Greek Week Steering Committee and the University of Missouri – Columbia for any injury he or she sustains.

Participants in Greek Week agree to uphold the spirit of Greek-wide brotherhood and sisterhood during all Greek Week events. Understanding that community service and unity are the basis for Greek Week, chapters agree to work together to assure that all competition remains on a friendly level and that all conduct will be marked by the highest standards of sportsmanship.

By signing below, chapters acknowledge they understand they will be held accountable for any inappropriate behavior by individual members at Greek Week events. Chapters further understand the Greek Week Directors retain the discretion to implement any necessary sanction for inappropriate behavior.

Finally, by signing below, Greek Week participants understand and acknowledge all Greek Week events are alcohol-free. If chapter members consume alcohol at any event, or attempt to participate in any event while under the influence of alcohol, sanctions may be issued and participation in Greek Week 2012 may be forfeited.

**Chapter:** \_\_\_\_\_

**Chapter President (print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Chapter Liaison (print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Chapter Advisor (print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **Greek Week 2012 Alcohol Policy**

Dear Liaison and Chapter President,

A chapter or any individual member guilty of possessing alcoholic beverages or being intoxicated at any Greek Week 2012 sponsored or affiliated event, or any chapter who fails to follow the alcohol policies established by the Interfraternity Council, the Panhellenic Association, or the National Pan-Hellenic Council, may be subject to the following penalties:

1. Immediate disqualification from all Greek Week 2012 events.
2. Forfeiture of all participation in Greek Week 2012.
3. Penalties determined by the Greek Judicial Board and the Office of Greek Life.

Ultimate discretion in handling any of the above penalties will rest with the Greek Week Steering Committee as well as the Office of Greek Life.

It is important all chapters realize and convey the seriousness of the penalties to your chapter, and that they are in place to ensure Greek Week 2012 is as safe as possible for everyone involved.

Please contact us if you have any questions regarding this policy.

Sincerely,

The Greek Week 2012 Directors

Nikki Bracken  
Katie Chitwood  
Blair Thompson  
Jake Wren

# **2012 Greek Week Beneficiaries**

*Alzheimer's Association Mid-MO Chapter*  
*Cedar Creek Therapeutic Riding Center*  
*Central Missouri Dream Factory*  
*Central Missouri Honor Flight*  
*Central Missouri Humane Society*  
*Coyote Hill*  
*Ella's Hope for Autism*  
*Granny's House*  
*MedZou Community Health Clinic*  
*Mid-Missouri Ronald McDonald House*  
*Rainbow House*  
*Special Olympics Missouri Central-Area*  
*True North of Columbia*

# Blood

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## General Information

- The blood drive will be located in the University of Missouri Student Rec Center.
- Online registration will be accessible at 12:01 A.M. on **March 5<sup>th</sup>** and must be completed by 11:59 P.M. on **April 9<sup>th</sup>**.
- To sign up for a time to donate, or to sign up a member of your chapter, visit [www.donateblood.com](http://www.donateblood.com) or [www.redcrossblood.org](http://www.redcrossblood.org). Further information on how to sign donors up for slots will be provided at the Blood Liaison Meeting on March 6<sup>th</sup>.
- The three-day event will take place during the following dates and times:
  - **April 10<sup>th</sup>**, from 11 a.m. to 7 p.m.
  - **April 11<sup>th</sup>**, from 11 a.m. to 7 p.m.
  - **April 12<sup>th</sup>**, from 11 a.m. to 7 p.m.

## Rules and Guidelines

- In order to donate:
  - Present a valid picture ID.
  - Donors with appointments will be given first priority.
  - After donating blood, we ask donors to check out with the post-donation instruction sheet. This is for tracking and safety purposes.

## Motivational Speaker Night

- Liaisons are required to attend the speaker on April 4<sup>th</sup>, 2012 at Conservation Hall from 6:00 p.m. – 7:00 p.m.
- Points will be distributed as follows:
  - 150 points if 1 liaison from each chapter in grouping attends
  - 75 points if 1 liaison from 2 of the 3 chapters attend
  - 25 points if 1 liaison from 1 of the 3 chapters attend
  - zero points will be awarded if no liaisons attend
- Liaisons will be required to check in with the Blood Committee prior to the start of the motivational speaker.
- 50 Bonus points will be awarded if groupings bring 20 additional chapter members.
  - No points will be awarded for groupings bringing less than 20 members.

- Additional attendants must write their chapter's name on the back of their tickets and turn them into the correct envelope after the speaker.
- Tickets will be distributed at the March 6<sup>th</sup> blood liaison meeting.
- Any chapter caught attempting to turn in multiple tickets at one time will be **DISQUALIFIED FROM THE BLOOD COMPETITION.**

### **Registration Booths**

- The purpose of the blood drive booth competition is to promote and encourage all students to attempt to donate blood during the Spring Blood Drive.
- Each grouping will be assigned a booth location either outside of the MU Bookstore, Speaker Circle, outside Plaza, and Lowry Mall during the week of March 19<sup>th</sup>-21<sup>st</sup>.
- Each grouping is required to have three members present at all times from the hours of 9:00 a.m.-5:00 p.m.
- Your grouping will be placed in a random booth to be assigned at the first blood liaison meeting.
- Tents and tables will be provided by Greek Week Steering Committee.
- Laptops will also be provided for donors to register.
- Participants will help booth visitors make appointments to give blood at a time and date of their choosing.
  - Sign-ups will be completed on a laptop provided, however there will be hard copies provided as well.
  - **Sign-ups MUST be in 15 minute increments**
  - Additionally, the booth competition is designed to incorporate the Blood theme, so as to connect Blood with other aspects of Greek Week.
  - The Blood Committee will come around to judge each booth at its assigned time. Booths will be judged on a rubric (see appendix A).
  - Accountability for laptops- pairings will be liable for all costs incurred if laptop is lost or damaged.
- A Steering Committee member will randomly check in to ensure participants are actively recruiting donors. Active recruiting during booth time is a requirement and not doing so will result in a point deduction.

### **Liaison Meetings**

- The mandatory Blood Liaison meeting is March 6<sup>th</sup> at 7:30 p.m. in Lefevre Hall Room 106
- All Blood Liaisons must show up on time to receive points 50 points.
- The Blood Committee will also be having a meeting on March 13<sup>th</sup> at 7:30 p.m. in Chambers Auditorium to answer any questions the blood liaisons may have.

## **Volunteer Information**

- Each grouping is required to have 15% of their membership volunteer at the blood drive. A student may not register to volunteer after they are scheduled to donate.
  - Example: You may volunteer in the morning and then donate later that day, but you may not donate prior to volunteering on the same day. In the event that a student should do so, a five-point deduction will be enforced.
- Volunteer lists are due to the blood committee by the **March 13<sup>th</sup>** liaison meeting.
- In order to receive on-time points for check-in, a volunteer must bring his or her volunteer appointment card to the blood drive at the scheduled time.
  - This person may check in within five minutes of the scheduled time.
  - For example, if his or her check-in time is 1:00 P.M., he or she may check in between 12:55 P.M. and 1:05 P.M.
  - Ten points will be deducted for improper check-in (not having appointment card, arriving late, wearing improper attire, etc...).
    - Proper attire = closed toed shoes
  - An additional ten points will be deducted for improper check-out, including failing to check out.

## **Deductions**

- Groupings that fail to completely turn in all volunteers by the **March 13<sup>th</sup>** liaison meeting will lose 5% of their final blood points.
- Groupings will be disqualified from the blood drive and lose ALL blood drive points if the grouping or any individual within the grouping:
  - Gives monetary bribes to any individual or group to donate for the grouping.
  - Assesses fines, imposes their own penalties, threatens or prohibits members from attending events to punish members for not participating.
  - Participates in any act deemed unethical by the American Red Cross, U.S. Food and Drug Administration, Greek Life or the University of Missouri Greek Week Steering Committee. When in doubt, please ask the Greek Week 2012 Blood Committee.

*NOTE: Greek Week Steering Committee Members and Advisors as well as American Red Cross volunteers/employees are responsible for enforcing these rules.*

### Mass Solicitation

- Because no points will be awarded for donation at this year's blood drive, the rule **against** mass solicitation **no longer applies**. The 2012 Greek Week Steering Committee encourages mass solicitation. This includes making classroom announcements\* asking all students in the classroom to donate blood or sending out mass emails/Facebook messages/etc., to undergraduate students at the University of Missouri.

\* Consult with professors prior to making class-wide announcements.

### Post Card Distribution

- Each grouping will be given 150 postcards, at the March 6<sup>th</sup> liaison meeting, to be distributed to various organizations on campus.
- Groupings will be given a list of all possible campus organizations. It is then up to the grouping to contact their chosen organization(s) which will then be communicated back to the blood committee.
- Starting on March 7<sup>th</sup> at 5 p.m. you will be able to email the blood committee with your desired organizations to contact. Organizations will be at a first come first serve basis.
- Your grouping has the opportunity to receive up to 150 points. One point per postcard.
  - Example: If you go to an organization that has 50 members you will only receive a bonus of 50 points.
- Points will be awarded once you have confirmed that you have selected and spoken to your selected organization points will be awarded to you.
  - In order for the blood committee to confirm with your organization we will need you to provide us with your organization's leader's contact information and sheet signed and dated by the organization's leader.
- Each grouping will have until April 9<sup>th</sup> at 11:59p.m. to distribute the postcards.

\*A steering committee member will randomly verify the rosters of the organizations to ensure participants are actively distributing postcards.

### Blood: Final Point Breakdown

Volunteering	350 points
Speaker	200 points
Booth	200 points
Liaison meeting	50 points
Bonus Points (motivational speaker)	50 points
Postcard distribution	150 points
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TOTAL	1,000 points

Satellite Drive: Satellite Drives will be held in the following cities from **Monday, March 26<sup>th</sup>** to Sunday, **April 15<sup>th</sup>**:

- South County Fixed Center -9230 Watson Rd. Crestwood, MO 63126
- Lindell Fixed Center - 4050 Lindell Blvd, Saint Louis, MO 63108
- North County Fixed Center- 3533 Dunn Rd, Florissant, MO 63031
- St. Charles Fixed Center- 252 Mid Rivers Center, Saint Peters, MO 63376
- West County Fixed Center- 13369 Olive St. Blvd., Chesterfield, MO 63017
- Fairview Heights Fixed Center- 10220 Lincoln Trail, Fairview Heights, IL 62208
- Cape Girardeau Fixed Center- 20 South Mount Auburn Road, Cape Girardeau, MO 63703
- Other locations including further locations in Missouri as well as potential locations in Chicago and Texas TBA by Greek Week Steering committee as the blood drive gets closer.

### Blood Important Dates

March 5<sup>th</sup> – Online registration begins at 12:01 a.m.

March 6<sup>th</sup> – Blood liaison meeting at 7:30 p.m. in Lefevre Hall Room 106

March 7<sup>th</sup> – Start submitting chosen organization at 5 p.m. (First come first serve)

March 13<sup>th</sup> – Blood liaison meeting at 7:30 p.m. in Chamber’s Auditorium

March 13<sup>th</sup>– Volunteer lists due by blood liaison meeting

March 19<sup>th</sup>-21<sup>st</sup> – Registration booths (date depends on grouping) 9:00 a.m.–5:00 p.m.

April 4<sup>th</sup> - Motivational Speaker Night at 6:00 p.m. in Conservation Hall

April 9<sup>th</sup> – Last date to distribute postcards for points up until 11:59 p.m.

April 9<sup>th</sup> – Online registration closes at 11:59 p.m.

April 10<sup>th</sup> – Blood Drive, at MizzouRec, 11 a.m. – 7 a.m.

April 11<sup>th</sup> – Blood Drive, at MizzouRec, 11 a.m. – 7 a.m.

April 12<sup>th</sup> – Blood Drive, at MizzouRec, 11 a.m. – 7 a.m.

March 26<sup>th</sup>-April 15<sup>th</sup>- Satellite Drive

### Blood Committee Contact Information

Austin Ratzki            aar89f@mail.missouri.edu

Kara Perconti            kmpz85@mail.missouri.edu

Sarah Tillou              set365@mail.missouri.edu

# Fling

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*NOTE: The following information is an overview of the general rules, guidelines and dates associated with Fling. For more detailed information concerning Fling, consult the Director's Book. The Director's Book was given to the each grouping's Fling directors at the initial director's meeting on February 21<sup>st</sup>.*

## **General Information**

- The 2012 Fling theme was announced at the Fling Director's meeting on February 21<sup>st</sup>. Fling Directors will select their groupings individual theme at the Fling Director's meeting on February 28<sup>th</sup>.
- Groupings participating in Fling are required to write, direct, produce and perform their skit relating to this year's Fling theme.
- All groupings participating in Fling are guaranteed at least one performance. Initial performances will be featured during one of the three nights of preliminary competition.
- All Fling preliminary performances and Fling finals performances will be performed on the stage of Jesse Auditorium.
- The preliminary competition will take place on April 16<sup>th</sup>, April 17<sup>th</sup>, and April 18<sup>th</sup>.
- Each night of preliminary competition will begin at 6:00 P.M. and end at approximately 10:00 P.M.
- Skits and IBAs advancing to finals will be announced on the steps of Jesse Hall on April 18<sup>th</sup> at 10:00 P.M.
- The five skits selected to advance to finals will perform on April 20<sup>th</sup> beginning at 7:00 P.M.

## **Preliminary Round Rules and Guidelines**

- Preliminary round skits may not exceed 12 minutes.
- Points will be deducted from skits exceeding 12 minutes.
- Preliminary skits MUST include a cliffhanger ending.
- Points may be deducted if members of a grouping leave before the last skit has performed. A maximum of 20 points can be deducted
- *For more specific rules pertaining to the preliminary round of Fling, please consult the Director's Book.*

## **Finals Round Rules and Guidelines**

- The five skits with the highest scores will advance to Fling finals.
- Groupings must perform the same skit as was performed in the preliminary round with the addition of the solving the cliffhanger.
- Skits performing in Finals may not exceed 17 minutes. Cliffhangers must be solved during this allotted time.
- Points will be deducted from skits that exceed 17 minutes.

- Points may be deducted if members of a grouping leave before the last skit has performed. A maximum of 20 points can be deducted

*NOTE: As a courtesy to the audience and the performers, hissing, booing and other disruptive behavior will be prohibited during all Fling competitions. The Greek Week Fling Committee and the Greek Week Steering Committee reserve the right to issue point deductions for behavior of this nature.*

### Fling Judging

- The same group of judges will evaluate all three nights of the preliminary competition.
- A new group of judges will evaluate the finals competition.
- To determine overall Fling placement, the highest and lowest scores of the judges' will be averaged and added with the remaining judges' scores. Then the totals will be averaged for a final score.

### Superlative Awards

- Superlative awards will be awarded for the following categories:
  - Best directors
  - Best actor/Best actress
  - Best supporting actor/actress
  - Best choreography
  - Best costumes
  - Best backdrop
  - Best flats/props
  - Most spirited grouping
  - Most original script
  - Best Vocals
- The Fling Committee, in addition to the Steering Committee, chooses these recipients based on advice from the judges.
- No points are awarded for superlatives.

### Ticket Purchases

- Order forms and money for preliminary competition tickets are due at the Fling Director's meeting on March 13<sup>th</sup>.
- Finals ticket orders will be placed immediately after the Fling Finals Announcements on April 18<sup>th</sup>.
- Preliminary tickets and Finals Tickets are **\$8**. Extra tickets can be purchased at the box office.
- Performers must have a ticket if they plan to sit in the audience during any of the skits.
- 50 points will be deducted if a grouping purchases less than 75% of the combined groupings total roster.

- If a grouping purchases less than 75%, one point will be deducted for each percentage they did not purchase. **No points will be awarded for ticket purchases to the Fling Finals Competition.**
  - For Example, Purchase 90% (or more) of groupings roster. No points deducted
  - Purchase 70% of groupings roster  $75\% - 70\% = 5\%$  5 points deducted from Fling total
  - Purchase 65% of groupings roster  $75\% - 65\% = 10\%$  10 points deducted from Fling total

### Attendance Policy

- At the end of the evening's last performance, EACH individual must drop his or her ticket in a designated box monitored by a member of the Greek Week Steering Committee.
- Individuals are ONLY allowed to turn in one ticket, attempting to turn in more than one ticket will not be permitted.
- Tickets will be totaled before the finals points are awarded for Fling.

### Director's Meetings

- Director's meetings are held on Tuesdays at 7:00 PM in Arts and Science Room 311.
- Each meeting in which a representative from EACH chapter is not present the corresponding grouping will receive a deduction of 10 points.

### IBAs (In Between Acts)

#### *General Information*

- IBA signs-up are due on March 2<sup>nd</sup> at 5:00 P.M.
- The IBA entry fee of \$25 is due with the entry form.

#### *Dates and Times*

- IBA tryouts are on March 18<sup>th</sup>.
- Location will be in Student Center Room 2213 C and time TBA.

#### *Rules and Guidelines*

- In order to audition, the \$25 entry fee must have been submitted.
- All IBA participants must be members of a Greek Week grouping and appear on that grouping's roster.
- No bands will be accepted.
- All acts should be fun and upbeat.
- No points are awarded for IBAs.

### Fling Announcements

- Skits and IBAs appearing in finals will be announced on the steps of Jesse Hall on April 18<sup>th</sup> at 10:00 P.M.
- NO alcohol or illegal substance will be tolerated.

### Fling Final Point Breakdown

*NOTE: The below information is a basic point breakdown. Please reference the Fling Director's Book for more detailed information concerning Fling points.*

1 <sup>st</sup>	1,000 points
2 <sup>nd</sup>	970 points
3 <sup>rd</sup>	940 points
4 <sup>th</sup>	910 points
5 <sup>th</sup>	880 points
6 <sup>th</sup>	800 points
7 <sup>th</sup>	780 points
8 <sup>th</sup>	760 points
9 <sup>th</sup>	740 points
10 <sup>th</sup>	720 points
11 <sup>th</sup>	700 points
12 <sup>th</sup>	680 points
13 <sup>th</sup>	660 points

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TOTAL 1,000 points

### Fling Event Breakdown - UPDATE

March 2<sup>nd</sup>- IBA Applications due at 5:00 PM in Greek Life  
March 18<sup>th</sup>- IBA Try-Outs, Student Center, 2213 C, Time TBA  
April 3<sup>rd</sup>- Cue-to-Cue at Memorial S208  
April 5<sup>th</sup> and 6<sup>th</sup>- Tech Rehearsal at Jesse (Final Scripts due)  
April 11<sup>th</sup>- Backdrop due at Jesse 2:30-4:30 PM  
April 13<sup>th</sup> IBA Dress Rehearsal at Jesse at 5 PM  
April 14<sup>th</sup> and 15<sup>th</sup>- Dress Rehearsal at Jesse  
April 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>- Prelims at Jesse 6:00 PM  
April 18<sup>th</sup>- Announcements for Finals at Jesse 10:00 PM  
April 19<sup>th</sup>- Dress Rehearsal for Finals at Jesse 3:00 PM  
April 20<sup>th</sup>- Finals at Jesse 7:00 PM  
April 23<sup>rd</sup>- Announcements at Jesse 8:00 PM

*NOTE: No grouping participating in Fling will receive less than 640 points. This point total DOES NOT take into account the possibility of point deductions. A complete list of possible point deductions is in the Fling Director's Book.*

*NOTE: Bonus points will be awarded to the three groupings that have the highest attendance percentages based on their preliminary competition attendance.*

Fling Committee Contact Information

**Fling Email**      **[greekweekfling@gmail.com](mailto:greekweekfling@gmail.com)**

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Molly Griffin         [megkw4@mail.missouri.edu](mailto:megkw4@mail.missouri.edu)

# Games

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*NOTE: The Games Committee will release a Coaches' Book with more specific details about all activities on the Greek Week website prior to the first Coaches' Meeting. It will be available for download here:*

## **Coaches' Meeting**

- There will be two MANDATORY Coaches' Meetings on the following dates:
  - March 1<sup>st</sup> at 8:30 P.M.
  - March 15<sup>th</sup> at 8:30 P.M. (rosters and release agreements due)
- All meetings will be located in Chambers Auditorium.
- Each chapter is responsible for appointing a coach to represent their chapter at the meetings. If the coach is unable to attend, a substitute must be sent in his or her place.
- Any coach not attending a meeting will result in a 15-point deduction from the grouping's Coaches' Meeting point total.
- Any coach arriving late to a meeting will result in a 5-point deduction from the Coaches' Meeting point total.

## **Games**

- Soccer
- Volleyball
- Basketball
- Flag Football
- 5<sup>th</sup> Sport

*NOTE: Teams will consist only of members from chapters from each grouping. Chapter rosters that were submitted to the Office of Greek Life at the beginning of the 2012 spring semester will be used to determine eligibility. In addition, groupings will be required to submit limited, sport-specific rosters to the Greek Week Steering Committee. Each grouping is required to turn in two rosters for each sport: one roster for the sorority in the grouping, and one combined roster from both fraternities in the grouping. More information will be provided at the first Coaches' Meeting.*

## **Referees**

- Referees and officials will be comprised of Rec Sports officials, Mizzou club teams, and Greek Week Steering Committee.

## **Sportsmanship**

- The Greek Week Steering Committee reserves the right to deduct sportsmanship points for any unsportsmanlike conduct on behalf of the athletes or the fans attending games. Details will be provided at the Coaches' Meetings.

### **Games: Final Point Breakdown**

#### Games

1 <sup>st</sup>	150 points
2 <sup>nd</sup>	130 points
3 <sup>rd</sup>	110 points
4 <sup>th</sup>	90 points
Winning first game	60 points
Participation	30 point

#### Spirit

Very High range	100 points
High spirit range	70 points
Medium range	50 points
Low range	30 points
Very Low range	0 points

#### Miscellaneous

Sportsmanship	100 points
Coaches' mtg. atten.	30 points (15 points per meeting)
Typed Rosters and release agreements	20 points

*NOTE: Very High, High, Medium, Low, and Very Low spirit will be explained during Coaches' Meetings and will be judged at the discretion of the Greek Week Steering Committee.*

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TOTAL 1000 points

#### Games Final Event Breakdown

April 6 <sup>th</sup>	Football prelims
April 13 <sup>th</sup>	Soccer prelims
April 14 <sup>th</sup>	Basketball prelims
April 14 <sup>th</sup>	5 <sup>th</sup> sport prelims
April 15 <sup>th</sup>	Volleyball prelims
April 21 <sup>st</sup>	Championship Games

#### Games Committee Contact Information

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# Public Relations

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## General Information

- Each grouping is required to raise at least \$500 for the selected beneficiaries in order to earn 200 points.
- 200 points for \$500 is equivalent to \$2.50 per point; any amount short of that will not be given any points. For example, a donation of \$4.99 would earn one point, but a donation of \$5.00 would earn two.
- It is possible to earn up to 100 points for attending all liaison meetings on time.

## Checks

- Groupings may write checks directly from their chapter for donations.
- Checks turned in from outside the chapters **MUST** have company contact information.
- Checks are due at the **BEGINNING** of the liaison meeting on April 5<sup>th</sup>.
- Checks are to be made payable to Greek Week.

## Letter Writing Campaign

- Each grouping will be expected to provide **3 names per member** in the grouping (numbers were calculated based on grade reports)
- Each of these names and addresses will be imputed into a pre-existing excel document
- The excel document with your grouping's names and addresses will be due to the **Greek Week email by February 7<sup>th</sup> at 9:00PM**
- In that same email, each grouping will need to provide the names of 6 individuals to volunteer to help stuff envelopes on **Thursday February 9<sup>th</sup> at 5:00PM**. Because this event will be held in place of the weekly liaison meeting, liaisons are encouraged to participate.
- Groupings will get **200 points** for fulfilling all requirements. If not all requirements are met and/or deadlines are missed, no points will be rewarded to the grouping.

*NOTE: These donations must come from outside of the grouping itself. Checks directly from groupings will NOT count for bonus points.*

## Liaison Meetings

- At least one liaison from each chapter is required to attend every liaison meeting.
- Liaison meetings are every Thursday at 8:00 P.M. in Chambers Auditorium in the Student Center, unless otherwise noted.
- Liaison meetings will begin March 1<sup>st</sup> and end April 5<sup>th</sup>.

### Liaison Point Breakdown

- There will be five liaison meetings; each grouping must have one liaison from each participating chapter present to earn a full 20 points for the meeting.
- All liaisons must arrive on time at 8:00 P.M. to receive full points.
- If these requirements are not met in full, the grouping will receive zero points for that week.
- Perfect attendance and timeliness for every meeting by all chapters in a grouping will earn that grouping 100 points.

### **Public Relations: Final Point Breakdown**

Letter Campaign	200 points
\$500 Grouping Donation	200 points
Liaison meetings	100 points

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TOTAL 500 Points (assuming 3 names per number in grouping are submitted, \$500 is raised and all liaison meetings attended)

*NOTE: Points are awarded based on a percentage of \$500 raised. So, if the grouping raises \$400 they will earn 80% of the points, which would be 160 points.*

### Public Relations Contact Information

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### Public Relations Important Dates

April 5<sup>th</sup> – Checks due by beginning of liaison meeting

Liaison meetings every Thursday at 8:00 PM

# Service

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## **Community Canned Food Collection**

- The 2012 Greek Week Community Canned Food Collection and Can Castle competition will emphasize the Greek Week mission of service by donating through the Food Bank for Central and Northeast Missouri and 129 affiliated food pantries. The Food Bank for Central and Northeast Missouri is currently serving nearly 95,000 people per month.
- Each grouping must provide 4 volunteers to ask for food donations at a local (assigned) grocery store at an assigned time on Sunday, April 15<sup>h</sup>.
- Each grouping's assigned location and volunteer times will be released at the March 22<sup>nd</sup> liaison meeting.
- The following food items are permitted for donation:
  - Canned items
    - Tomatoes  
(NOT tomato paste)
    - Green beans
    - Baked beans
    - Juice
    - Corn
    - Potatoes
    - Mixed vegetables
    - Peaches
    - Pears
    - Soup (all kinds)
    - Tuna
    - Chicken
    - Beef
  - Boxed items
    - Pasta
      - Ramen noodles will be accepted, however each container will be worth ¼ of a can
    - Instant mashed potatoes
    - Boxed meals (Hamburger Helper, Mac and Cheese, etc.)
    - Crackers
    - Cereal
    - Oatmeal
    - Rice
    - Seasoning or stuffing mix
    - Powdered drink mix
    - Pudding cups

## Grouping Donation

- In conjunction with the Can Castle, groupings are responsible for competing in the Grouping Donation Competition – **the cans that are donated through the Grouping Donation Competition are the cans that will be used for the Can Castle.**
  - Grouping Donation Competition
    - A donation of fewer than 1000 nonperishable items of food will result in zero points for this category.
      - This donation is separate from the Peanut Butter Campaign, which will be counted independently.
      - Only items from the list of suggested donation items (above) will qualify.
    - All food items will be collected during the Can Castle Competition on Wednesday, April 11<sup>th</sup>.
    - Collection bins will not be placed in individual chapter houses or at the Blood Drive.

### Peanut Butter Drive

- Each grouping will earn ten bonus points for the donation of at least thirty 12oz jars of peanut butter (these jars do not count towards total Grouping Donation can count).
  - Jars must be 12 oz. No cans bigger or smaller will count toward towards peanut butter count.
  - The jars must be turned in with the Grouping Donation and may be used in the Can Castle

### Grouping Donation: Point Breakdown

1 <sup>st</sup>	200 points
2 <sup>nd</sup>	195 points
3 <sup>rd</sup>	190 points
*Groupings with 1000+ cans that meet Community Collection requirements	180 points

\*If a grouping fails to meet the Community Collection volunteer requirements, it will receive a maximum of 140 points.

## Can Castle

- Each grouping will use cans that have been donated by their own grouping to create a castle on April 11<sup>th</sup>.
- The Can Castle will allow each grouping to show their creativity while using cans that will be donated to the Food Bank.

- All excess supplies cannot exceed a cost of \$100.
  - i.e. lumber, tape, etc.
  - Cannot use previously owned excess items
- All labels **MUST** be intact for the cans to count toward the grouping's overall number of cans donated.
- Castle will be given a space of 7ft x 7ft and may be no taller than 5ft.
- Judging time and location of building will be announced at the March 22<sup>nd</sup> liaison meeting.
- Judging will be done by members of the Food Bank of Central and Northeast Missouri using a standard judging rubric.

### Can Castle: Point Breakdown

1 <sup>st</sup>	100 points
2 <sup>nd</sup>	95 points
3 <sup>rd</sup>	90 points
4 <sup>th</sup>	85 points
5 <sup>th</sup>	80 points
All groupings who participate	75 points

### Greeks Giving Back

- Members from each grouping will be assigned to their beneficiary and/or other service activity where the grouping will be required to complete at least six hours of service.
- Beneficiaries will be chosen by liaisons during the March 1<sup>st</sup> liaison meeting.
- Choices for groupings' Greeks Giving Back activity are due at the March 8<sup>th</sup> liaison meeting.
- The final, approved activities will be distributed at the March 15<sup>th</sup> liaison meeting.
- The Greeks Giving Back activity will take place April 4<sup>th</sup> through April 15<sup>th</sup>, 2012.
  - This activity can take place over no more than any **three days**.

### Greeks Giving Back: Rules and Guidelines

- **Volunteers**
  - Each grouping is required to have a minimum of 40 individuals volunteer. Each individual is required to volunteer a minimum of three hours. Total hours of service to the beneficiary must be a minimum of six hours.
    - Ex: You may have 20 volunteers for the first three hours and 20 new volunteers for the second three hours, or you may have all 40 volunteer for all six hours.
  - At least two members from each chapter in the grouping are required to volunteer at all times.
  - Every volunteer must provide valid photo ID upon check in and again at check-out.

- Volunteer lists
  - Liaisons will receive volunteer lists at the March 8<sup>th</sup> liaison meeting. Lists are due to the Service Committee at the BEGINNING of the March 22<sup>nd</sup> liaison meeting at 8:00 P.M.
  - Volunteer lists are worth 30 points.
  - LATE volunteer lists will result in a five-point deduction for each day (including non-business days) the list is late.
- Volunteer check-in
  - Check-in will occur at site of service project.
  - Volunteers are required to check in on time. Failure to check in on time will result in a five-point deduction PER VOLUNTEER.
  - Volunteers who arrive 30 minutes late or later for their volunteer time will be considered a no-show. Each no-show will receive zero check-in/check-out points.
    - Example: A volunteer is assigned to check in at 9:00 A.M. It is 9:31 A.M. and the volunteer has not checked in at the designated check-in location. This is 30 minutes past the assigned time, so the volunteer will receive zero points.
- Volunteer check-out
  - All volunteers are required to check out when they have completed their volunteer work.
  - Volunteers must check out at the same location where they checked in.
  - For each volunteer that fails to check out, a 30 point deduction will be levied against the groupings' check-out points.
  - No-shows will automatically receive this 30 point deduction

#### Greeks Giving Back: Point Breakdown

Volunteer lists	30 points
Check-in	200 points
Check-out	170 points

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TOTAL	400 points
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#### **Necessity Drive**

- The necessity drive will benefit Welcome Home, Inc., University Children's Hospital, and Phoenix Program.
- Completed packages must be turned in on Tuesday, April 10<sup>th</sup>, between 6:00P.M. and 9:00P.M.
- The drop-off location will be in Chambers Auditorium in the Student Center.

#### Necessity Drive: Rules and Guidelines

- Each grouping is required to provide a minimum of six packages: two Welcome Home, Inc., packages, two Children’s Hospital packages, and two Phoenix Program packages.
- Groupings are required to organize each package to receive the maximum points for each package.
- Each unorganized package will result in a five-point deduction.
- Each package that is delivered late will result in a five-point deduction.
- Every item packaged less than the required amount will result in a five-point deduction.
  - Two missing items = ten-point deduction
- Each missing package is a twenty is a twenty-point deduction.

**Welcome Home, Inc.:**

- ✓ Shampoo
- ✓ Conditioner
- ✓ Body Wash
- ✓ Deodorant
- ✓ Razor
- ✓ Shaving cream
- ✓ Blanket
- ✓ Sheets (twin size)
- ✓ Two body towels
- ✓ Hand soap
- ✓ Dish soap
- ✓ Toilet paper
- ✓ Kleenex
- ✓ Laundry detergent

**Children’s Hospital:**

- ✓ Children’s book (not coloring)
- ✓ Markers
- ✓ Stuffed animal
- ✓ Board game
- ✓ Puzzle
- ✓ Legos
- ✓ DVD (appropriate for children)
- ✓ \$10 gift certificate to any Columbia grocery store

**Phoenix Programs:**

- ✓ Deodorant
- ✓ Razor
- ✓ Shaving cream
- ✓ Shampoo
- ✓ Body soap
- ✓ Toothbrush
- ✓ Toothpaste
- ✓ Facial tissues
- ✓ Comb or brush
- ✓ Socks (one pack)
- ✓ Underwear (one pack)
- ✓ Notebook

**Necessity Drive: Final Point Breakdown**

6 organized packages	100 points
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<b>TOTAL</b>	<b>100 points</b>

**Special Olympics**

- The Special Olympics event provides students with the opportunity to volunteer with Special Olympics athletes.
- Students will either volunteer as a buddy to an athlete or as a volunteer for their groupings’ booth located in Victory Village.
- Special Olympics will be held on Saturday, April 14<sup>th</sup> from 9:00 A.M. to 2:30 P.M.
- Event will take place at Rock Bridge High School.

**Special Olympics: Rules and Guidelines**

- Each grouping is responsible for creating a booth for the Special Olympics' Victory Village.
- Booths provide an opportunity for Special Olympics athletes to have fun between their athletic events.
- The 2012 booth theme will be the same as each groupings' theme for the Fling competition.
  - The groupings' booth idea is due at the liaison meeting on March 15<sup>th</sup>. Approved ideas will be distributed at the March 22<sup>nd</sup> meeting.
  - Groupings are encouraged to be creative with their ideas.
    - Examples of booth activities include: ring toss, decorating crafts.
    - Face painting and/or painting tattoos are NOT allowed.
- Groupings are required to provide materials and prizes for 300 participants.
  - Items should be appropriate for athletes eight- to 30-years-old.
  - Live animals are NOT ALLOWED as prizes.
  - All booth specifications will be discussed at the March 8<sup>th</sup> meeting.

### Special Olympics: Booth Information

- Groupings are evaluated on setting up the booth and cleaning the booth at the end of Special Olympics.
  - Booths set up late will result in a five-point deduction.
  - Booths cleaned late will result in a five-point deduction.
- Booths must be in operation between the hours of 10:00AM and 3:00PM.
- Volunteers must interact with the athletes. If no interaction is taking place, a five-point deduction will be levied against the grouping.
- Booths will be judged based on effort, creativity, and originality relating to the 2012 booth theme.
- Special Olympics staff will be judging based on a standardized grading rubric.

### Special Olympics Booth: Point Breakdown

1 <sup>st</sup> Place	70 points
2 <sup>nd</sup> Place	65 points
3 <sup>rd</sup> Place	60 points
4 <sup>th</sup> Place	55 points
5 <sup>th</sup> Place	50 points
All groupings who provide booths	45 points

### Special Olympics: Volunteers and Buddies

- Each grouping is required to provide 25 volunteers.
  - Fifteen of these volunteers will be buddies for the athletes.
  - The remaining ten will be responsible for setting up, operating, and cleaning up the groupings' booth.
- At least two members from each chapter of the grouping are required to volunteer.
- Volunteer and buddy sign-up sheets will be distributed at the March 15<sup>th</sup> meeting and are due at the March 22<sup>nd</sup> meeting.

- Volunteer and buddy lists are worth 20 points (ten points for each list).
- Check-in
  - All volunteers and buddies are required to check in no later than 9:15 A.M. Failure to check in on time will result in a 10-point deduction per volunteer or buddy.
  - Volunteers or buddies arriving later than 9:35 A.M. will be considered a no-show and will receive zero points.
- Check-out
  - All volunteers and buddies are required to check out at the end of Special Olympics,
  - Each volunteer or buddy failing to check out will result in a ten-point deduction of total check-out points.

**Special Olympics: Point Breakdown**

Booth idea	10 points
Buddy list	10 points
Booth volunteer list	10 points
Buddy check-in	50 points
Buddy check-out	50 points
Booth check-in	50 points
Booth check-out	50 points
Maximum possible	70 points
Booth judging points	
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TOTAL	300 points

**Service: Final Point Breakdown**

Canned Food Drive	200 points
Can Castle	100 points
Greeks Giving Back	400 points
Necessity Drive	100 points
Special Olympics	200 points
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TOTAL	1,000 points

**Beneficiary Contact Information**

*Note: Direct all questions towards your specific beneficiaries to the designated member of the service committee or the overall Director of Beneficiaries.*

Jake Wren (Director of Beneficiaries)      jsw4y8@mail.missouri.edu

**Service Committee Contact Information**

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# Special Events

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## **Royalty**

To receive full points for Royalty nominations, each grouping must nominate a minimum of five candidates with a maximum of ten candidates.

Each chapter in a grouping must nominate at least one candidate. Groupings with multiple candidates represented in the Top 32 and Sweet 16 will only receive the points one time (the points indicate if the grouping is represented in the Top 32 or Sweet 16, not how many candidates there are). If a grouping exceeds ten nominations, the last application(s) submitted to the Office of Greek Life will be discarded, even if the application is submitted by the deadline.

## **Royalty: Selection Process**

### **Applications**

- Applications are available online and in the Office of Greek Life.
- Completed applications are due to the Office of Greek Life on February 24<sup>th</sup> by 5:00 P.M.
- A \$50 entry fee is also due with the application on February 24<sup>th</sup> by 5:00 P.M.
- Checks or money orders must be made payable to Greek Week.
- No one previously a member of Homecoming Top Ten Royalty or Greek Week Sweet Sixteen is eligible to apply

### **First round interview**

- Notifications for first round interviews will be emailed by February 28<sup>th</sup>.
- Candidates selected for an interview must sign up in the Office of Greek Life by 5:00 P.M. on March 3<sup>rd</sup>.
- First round interviews will be held from 6:00 P.M. to 9:00 P.M. on March 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>.

### **Second round interview**

- Those selected for a second round interview (Top 32) will be notified on March 11<sup>th</sup>.
- Top 32 candidates must sign up for an interview in the Office of Greek Life by 5:00 P.M. on March 12<sup>th</sup>.
- Second round interviews will take place from 6:00 P.M. to 9:00 P.M. on March 14<sup>th</sup> and March 15<sup>th</sup>.
- Sweet 16 notification emails will be sent by March 19<sup>th</sup>.

### **King and Queen selection**

- 25% application score
- 25% interview score
- 25% service/attendance
- 25% voting score

### Royalty: Point Breakdown

5-10 nominations	50 points
Top 32	75 points
Sweet 16	75 points
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TOTAL	200 points

### Royalty Event Breakdown

March 6 <sup>th</sup> – 8 <sup>th</sup>	First round interviews
March 11 <sup>th</sup>	Top 32 announced
March 14 <sup>th</sup> – 15 <sup>th</sup>	Second round interviews
March 19 <sup>th</sup>	Sweet 16 announced
TBA	Meeting with Sweet 16
April 3 <sup>rd</sup>	Greek Week opening reception
April 10 <sup>th</sup> – 12 <sup>th</sup>	Blood drive
April 16 <sup>th</sup> – 18 <sup>th</sup>	Fling preliminaries
April 20 <sup>th</sup>	Fling finals

### Banner

#### Mandatory items:

- Each grouping is responsible for producing and displaying one banner.
  - Must be hung at the sorority house of the grouping.
  - Banners must incorporate the Greek Week 2012 theme “One Mission, One Community, One Greek Week.”
  - Banners must include the names of the chapters in the grouping.
  - Banners must include Greek Week 2012 sponsors.
    - Groupings will be notified of sponsors on April 1<sup>st</sup>
  - Banners must include Greek Week 2012 beneficiary.
- Banners must be displayed by 1:00 P.M. on April 5<sup>th</sup>
- Failure to display the banners by 1:00 P.M. on April 5<sup>th</sup> will result in a ten-point deduction.

*NOTE: The banner MUST be hanging, and the banner MUST include one three-dimensional aspect.*

### Banner: Point Breakdown

1st	150 points
2nd	120 points
3rd	90 points
Participation	50 points
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TOTAL	150 points

## **T-Shirts**

- To receive any points for T-shirt sales, groupings must order at least 80% of their combined groupings' roster totals (sum of all the roster totals in a grouping).
- The price for each T-shirt is \$12.00.
- T-shirt order forms distributed at the March 1<sup>st</sup> liaison meeting.
- T-shirt order forms and payment due at the March 15<sup>th</sup> liaison meeting.

### **T-Shirts: Point Breakdown**

100% of grouping	125 points
90-99%	100 points
80-89%	50 points
<80%	0 points
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TOTAL	125 points

## **Trivia Night**

- The Greek Week Trivia Night will take place on April 10<sup>th</sup> at 6:00P.M at Harpo's downtown.
- Each grouping may submit one or two teams; however, each grouping may only obtain points for ONE TEAM.
  - For example: if Alpha Alpha Alpha has two teams and these teams have the first and second place points at the end of trivia night, then Alpha Alpha Alpha will be awarded first place (100 points) and the grouping with the next highest number of points will be awarded second place. The second Alpha Alpha Alpha team will receive no points.
- Teams, including team member names, must be submitted to the Greek Week email account by March 22<sup>nd</sup> at 5:00pm.
- Each team must pay \$100 to Greek Week in the form of a check. This must be turned in at the March 22<sup>nd</sup> liaison meeting.
- Each team participating in Trivia Night must have at least one member from each chapter in the grouping.
- A team will consist of six players.

### **Trivia Night: Point Breakdown**

1 <sup>st</sup> Place	100 points
2 <sup>nd</sup> Place	90 points
3 <sup>rd</sup> Place	80 points
Remaining groupings with at least one team	70 points

## **Special Events: Final Point Breakdown**

Royalty	175 points
Banner	150 points
T-Shirts	75 points
Trivia Night	150 points

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TOTAL	500 points
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### **Greek Week Pillars Scholarship: General Information**

- Applications must be turned in to the Office of Greek Life by 5:00 P.M. on Friday, March 9<sup>th</sup>.
  - Scholarship applications are available online and in the Office of Greek Life.
- No points will be awarded to scholarship recipients and their respective groupings.
- All scholarship finalists will be contacted for an interview.
- The Greek Week Scholarship Selection Committee will select one man and one woman to receive the Greek Week Pillars Scholarship.
- Recipients of the scholarship will be announced at Greek Honors Night.

### **Greek Week Pillars Scholarship: Criteria**

- Student must be enrolled in at least 12 credit hours and be in good academic standing with the University of Missouri.
- Student must have completed 12 or more hours.
- Student must be a member of a Greek organization.
- Students must have a minimum cumulative grade point average of 3.0 on a 4.0 scale.

### **Special Events Committee Contact Information**

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